

CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Board Meeting

April 9, 2013

DIRECTORS:

Andre Aldax
Barbara Byington
John Capurro
Greg Dennis
Gwen Washburn
Mike Nevin
Ernest Schank

OTHERS PRESENT:

Leo Bergin, Attorney
Lori Williams, Engineer/Consultant
Dave Wathen, Water Master's Office
Marlea Stout, Lahontan Conservation Dist.
Bill Washburn
Carol Aldax

ABSENT:

Sal Quilici
Ron Penrose
Todd Westergard

STAFF:

Trudy Salley
Gwyn Bergin

President Aldax called meeting to order at 10 a.m.

PUBLIC COMMENT - NONE

APPROVAL OF MINUTES AND CHECKS WRITTEN –

Director Capurro made a motion to approve the minutes for March and checks written on Bank of America #9113 - #9121 and Nevada State Bank #2389 - #2394. Motion seconded by Director Byington, motion carried.

FEDERAL WATERMASTER'S REPORT -

Dave presented the water and Snotel reports, copies of both are included in Minutes book. Farad this morning is at 559 cfs, Floriston rate as of April 1st is 500 cfs. We are a little above the 500 cfs for the following reasons: we are releasing 80 cfs of fish out of Stampede through Boca. Our target is actually 580 an increase of 20 cfs in Boca's release will be made to hit target. Tahoe is at 6226.02. April to the high forecast is only 0.6 % for the mid-month which is only 46% of average so this would put us at about 6.6. Floriston rates will be made this year; however, we will be pretty low at the end of season. Currently, snow packs are: Truckee River is at 56%, Tahoe at 49%, Carson River 62% and Walker River is 68 % as a comparison to last year the numbers are similar, but the snowpack's are different. Overall numbers are about the same.

LAHONTAN CONSERVATION DISTRICT – Project Funding Request 2013-2014 (Marlea Stout)

Ms. Stout is requesting \$20,000.00 for 2013-2014 for the Lower Carson River Maintenance and Restoration Projects. There are a total of six locations targeted to create a river channel that is clear of obstruction and provides for free flow at natural choke points. The six locations include Wolfe property, Sagouspi Dam West, Bafford Lane Bridge, Reno Hwy Bridge, Santa Fe Flume and Sheckler Cut-Off Bridge. These six locations have been identified and are described where sediment caused islands changed the flow, eroded banks or blocked flows under bridge works (maps supplied). Removal of the sediment will provide for structures to operate within their design parameters. Restoration activities will prevent further erosion, improve water quality and re-establish native vegetation.

Ms. Stout's project will provide the following benefits:

- Prevent & minimize property loss and other damage during flood conditions
- Riverbank stabilization after sediment removal will minimize the following:
 - Erosion
 - Improve water quality
 - Re-establish native vegetation
- Also maintaining an adequate velocity of river flow prevents stagnant pools from developing where mosquitos can propagate and create health issues for residents along the course of the Carson River

Director Dennis stated this is more of a maintenance project, asked Ms. Stout about re-vegetation she replied their goal is to re-establish vegetation. Director Dennis is also concerned about sediment and will the District be liable for hazard waste when moving sediments around if the District grants money towards Ms. Stout's project. After further discussion it was discovered there are no sediments issues, as the soil has been tested and there are no hazards.

Director Capurro stated it appears the sediment deposits sit at bridge crossings, is this because the bridge crossings are too high. Director Schank does not know the exact answer it could be plausible. The State of Nevada used to grant funds to Lahontan Conservation District for removal of trees. State of Nevada no longer provides these funds; therefore, Ernie believes sediments tend to sit in the trees. Director Schank stated the District has put forth tremendous effort towards the removal of these trees and this has been a tremendous help. The project is to get done what is needed to be done next revegetation and stabilization to keep that channel clear.

Director Washburn wondered if there has been anything done on Bafford Lane to stop the land owners not putting any sediments back into the river, like building their decks over the river? Ms. Stout stated the message has been pretty clear to the land owners. But, she isn't completely certain.

President Aldax believes this is a real reasonable request.

Director Washburn made a motion to grant the request in the amount of \$20,000 for 2013-2014 for Lahontan Conservation District. Motion seconded by Director Nevin, motion carried.

SECRETARY-TREASURER – Preparation of Tentative Budget 2013-2014 - Election of Officers

Ms. Bergin explained the budget form in each Board members packet (actual to what is submitted to the State). On page 6, form 9 we will receive approximately \$222,719 which represents \$215,051 CTX revenue, \$4067 Special LGTA tax, interest \$1,600 and other Misc. Revenues \$2,000 represent collection of Permits fees. Page 7 shows the actual expenditures we will have in 2013-2014, such as Workers Comp, Operating Fees which include regular accounting, contract service, Directors expenses/salaries and Engineering fees. The accountant wants the budget balanced to the actual funds received. Grants in the amount of \$138,097 are grants we actually have awarded for this fiscal year.

Director Nevin made a motion to approve and submit the tentative budget for 2013-2014. Motion seconded by Director Dennis, motion carried. Directors signed two copies of the Tentative Budget to be sent to Department of Taxation. The Final Budget Hearing Meeting will be on Thursday, May 16th at 10 a.m.

Director Capurro mentioned he had come into the office and gone over past years expenses with Ms. Bergin. She has had to lower fees as we are not receiving as much income in the last three years. John stated we should keep this in mind as we have some operating costs we need to pay, so grants coming in may have to be reduced or put on hold. We should start watching grant funding.

A note to funding requests, Ms. Bergin stated the District received a Grant Request from Carson Valley Conservation District last week, a request for \$6,500 to finish a project by April 22, 2013. I informed them we cannot process this request on such a short notice. This morning another email request for a larger project asking for \$50,000 was received from Carson Valley Conservation District.

Director Capurro stated he is on a couple of foundations and they have criteria as to the specific times they will award any grants. Possibly we want to implement a certain timeline so we know the total amounts of funds we have available for grants and the amounts we can give out.

Director Schank feels CVCD is asking for funds from this Board, as the Carson Subconservancy District has had to crave heavily from their grant amounts and CVCD was one of the entities receiving less money this year. Director Schank also indicated Carson Subconservancy District has a separate committee review and make recommendations regarding Grants. Ms. Williams asked whether the District has a time frame for receiving and awarding grants. Mr. Schank indicated they request the grant requests prior to February 1st and then the committee reviews and submits for approval at the March meeting. This is all part of the Budget process with a specific list of projects.

BOARD OF DIRECTORS RE-APPOINTMENTS - CHANGE OF BY LAWS –

Attorney Bergin completed his research regarding the appointment of Directors. It is clear the appointment of the six counties the County Commission has to appoint someone. The question became the process of the Sub Agencies. It was thought the counties had to select those Directors also. Under NRS 541 Section 100 recites the sub districts will be recommended by the sub-contracting agency to the Governor. No need to go any further due to the fact that no matter what we put into the by-laws doesn't make a darn bit of difference as it is clear in the Statutes.

CRITERIA FOR MATCHING FUNDS APPLICATION & MATCHING FUNDS REQUEST –

Ms. Williams shared handouts displaying the criteria she currently made changes to for the Weed Abatement Criteria/Application. Her suggestion is to use this as a starting point to revise both the Matching Funds criteria and application. Suggestion to remove the 45 days, and add hard dates as to when the application has to be received by the District as well as a hard date as to when the person requesting the matching funds will have answer from regarding their application from the District plus the requirement a presentation of the finalized project within 30 days of completion. The Weed Abatement form was changed; however, we need to add phone numbers and email addresses.

FLOOD CONVEYANCE CHANNEL ENCROACHMENT PERMIT -

Ms. Williams stated the encroachment application form and checklist is similar to the Matching Funds request we need to add some additional information to the application form like contact information (email/telephone). Form and check list is OK. There is one piece missing from the checklist and needs to be added. After reviewing past minutes the Board had approved \$400 for the first 3 hours of engineering work and an additional \$150 per hour for any hours over and above the initial 3 hours – needs to be added to Request Permit form.

Director Capurro asked about the website form which duplicates Applicant Information. Ms. Bergin stated she is working with the website developer to correct this item.

Ms. Williams suggested she and Gwyn go through the criteria and applications for both the Matching funds and Encroachment permit and streamline along with the Weed abatement application form and bring all changes back to the Board at next month's meeting.

ENGINEER-CONSULTANT REPORT –

Ms. Williams has received confirmation USACE will be arriving on April 23, 2013 for the Annual Inspection. She has not been given the time thus far, she will keep everyone posted so anyone interested in attending.

LEGAL REPORT –

No updates at this time.

PUBLIC COMMENT -
NONE

BOARD COMMENTS and/or REQUEST FOR AGENDA ITEMS –

Director Schank – Read Resolution for Andre Aldax and stated the Resolution for Director Quilici should be approved as presented, although not included on the agenda.

Director Schank voted for a movement and approval of President Aldax resolution be adopted. Motion seconded by Director Capurro, motion carried.

Director Schank voted for a movement and approval of Sal Quilici resolution be adopted. Motion seconded by Director Capurro, motion carried.

Note: Resolution's will be placed on the Agenda in May for official adoption and spread in the minutes.

There being no further business, President Aldax adjourned the meeting and announced the Public Hearing on the Final Budget meeting will be held Thursday, May 16, 2013 at 10:00 am.

Andre Aldax
President

Gwyn S. Bergin,
Secretary/Treasurer